**English 11 Gateway Lab Syllabus**

2017-2018 Academic Year

Instructor: Jonathan M. Anthony

E-Mail: jonathan.anthony@evsck12.com

School Telephone: 812-435-8292 (Extension 41261)

**Course Description**

This class is a semester-long remediation course designed to give eleventh and twelfth grade students the opportunity to develop proficiency in sophomore reading and writing skills as stated in the Indiana Academic Standards in order to pass their English ISTEP. Students MUST pass their English ISTEP in order to graduate. Students who do not pass their English ISTEP by the end of their senior year may apply for a waiver; however, there are several other criteria that must be met in order for the waiver to be granted.

**Texts**

There is no official textbook for this course as much of the work that we will be doing will be computer based. Students are issued Lenovo ThinkPads by the EVSC, and these devices will essentially serve as the “textbook” for this class.

**Class Objectives**

Students will gain reading and writing skills necessary to perform successfully on the English ISTEP, in school, and in life.

**Class Expectations (as created by students)**

01.) Pass the English ISTEP.

02.) Be in your seat when the bell rings.

03.) Always respect others and their property.

04.) Absolutely no joking around.

05.) NO sleeping/heads down.

**Supplies**

Each student in class will be responsible for bringing the following materials to class each day of class:

 01.) Lined Notebook Paper (college ruled is preferred)

 02.) Writing Utensil (pencil or pen [blue/black ink only])

**Course Objectives**

01.) Draw conclusions, make inferences, and determine main ideas supported by textual details.

02.) Objectively summarize and analyze informational and literary texts.

03.) Analyze details in informational and literary texts.

04.) Analyze an author’s voice and point of view in informational and literary texts.

05.) Analyze a subject matter through various mediums (literature, film, art, etc.)

06.) Evaluate an argument or claim to determine whether or not is has validity.

07.) Analyze rhetorical devices, themes, and concepts in U.S. historical texts.

08.) Present original ideas in small group discussions, whole class discussions, and individual and group presentations.

09.) Use technology to present, research, analyze, compose, and revise original works.

10.) Collaborate with others effectively.

11.) Compose original text that combines rhetorical strategies or narration, exposition, persuasion, and descriptions to produce texts. Students’ writing will demonstrate an awareness of the audience and purpose for writing while using Standard English conventions.

**Student Evaluation**

01.) Grading Scale

 A.) A (100.00% - 89.50%)

 B.) B (89.49% - 79.50%)

 C.) C (79.49% - 69.50%)

 D.) D (69.49% - 59.50%)

 E.) F (59.49% and below)

02.) Weighted Grades

 A.) 70% of your grading period grades will be based on tests, quizzes, formal

 essays, presentations, and other similar assessments. These will commonly be referred to as “Common Summative Assessments” or more simply, “C.S.A.s” – the “common” comes from the fact that these assessments are created through

 the collaborative work of the other English 11 teachers at Central High School.

 B.) 30% of your grading period grades will be based on general classwork, short writing assignments, reading comprehension questions, vocabulary assignments, and other similar assessments. These will commonly be referred to as either “Common Formative Assessments” or “C.F.A.s” or simply “Formative Assessments” if they are individual to what I am focusing on in class.

03.) Passing Grades

 A.) Students must pass this class with a D or better to obtain credit (depending

 on which diploma track you are on)

 B.) Students who do not meet this requirement will repeat the semester that they do not pass.

 1.) Failure for one semester does not mean failure for the year.

 2.) Essentially, the course is split into two different classes:

 a.) English 11 Gateway Lab (Semester 1)

 b.) English 11 Gateway Lab (Semester 2)

04.) Testing Policy

 A.) Students are expected to remain seated and silent during tests or quizzes. Any student unable to follow this protocol will receive a zero for that particular assessment.

 B.) Make-up tests or quizzes due to approved absences will need to be rescheduled with the instructor.

 1.) It is solely the responsibility of the student to seek out a rescheduling date and time with the instructor.

 2.) Failure to reschedule a make-up test or quiz with the teacher will result in the student receiving a zero for that assessment.

05.) Retake Policy

 A.) The ability to retake assessments is offered to the students taking this course.

 B.) Retaking a test or quiz is not mandatory.

 C.) In order for a student to re-take a test or quiz, they must first complete remediation exercises as designated by the instructor before doing so.

 D.) As far as general classwork is concerned, students may not re-do/re-take these assignments.

06.) Assignment/Classwork Policy:

 A.) All assignments must be the student’s original work and must show a good, earnest effort to receive credit.

 B.) All formal writing assignments must be word-processed and follow standard

 M.L.A. guidelines.

 1.) All major essays completed for this course are able to be revised and

 resubmitted per the retake policy so long as they are turned in on time.

 2.) All formal writings will be submitted to the instructor both physically and electronically.

 a.) Failure to submit formal essays electronically will result in the assignment being counted as late until it is properly submitted.

 3.) Any exception to these policies will be at the discretion of the instructor.

 C.) If a student has been marked in the attendance system as “Truant/Skipped” for the class period an assignment (formative or summative) was given, the student will be unable to receive credit for the assignment until the attendance issue has been cleared. If the issue cannot be cleared due to a true truancy, the assignment will remain as “no credit.”

 D.) Absences

 1.) Students will be given 1 day for each day of an excused absence to make up missing work for full credit.

 2.) There will be no late work given after a test has been given since the purpose of general classwork is to practice skills before an actual text/quiz.

 E.) Suspension:

 1.) In-School Suspension (A.E.A)

 a.) It is the student’s responsibility to check with the instructor if they have been assigned A.E.A. to obtain any work they may miss due to the absence from class.

 2.) Out-of-School Suspension

 a.) When a student is suspended from school, the student is responsible for initiating make-up work via e-mail with their instructor.

 b.) Amy Stewart in the counselor’s office will be making an effort to collect homework for suspended students, but the student is still advised to contact their instructor via e-mail.

 F.) Field Trips/Class Trips/College Visits/Etc.

 1.) Students attending field trips, class trips, college visits, etc. will be expected to arrange in advance (not after the trip) for quizzes, tests, or assignments to be made up.

 G.) Late Work Policy

 1.) When an assignment is given, the student will have until the next class period to complete that assignment (unless alternate instructions are given by the instructor).

 2.) Any classwork (formative) assignment turned in after the window for the assignment will be counted for 75% of the total possible points on the assignment. In other words, the highest grade that can be earned on late work is a 75% C.

 3.) Any assessment (summative) assignment such as papers, presentations, and projects will receive a deduction of 10% of the possible points on the assignment for each class day the work is not submitted.

 4.) Central High School’s policy for students who have excused absences is that they will be allowed one day for every day they were out of class to complete an assignments.

 H.) Truancy & Skipping

 1.) As a Central High School policy, students who have been marked as “TRUANT/SKIPPED” in the attendance office will automatically receive a “NO CREDIT” for the work completed the day that was marked as such. Because of this, it is vital that students regularly check their attendance reports in ALL of their classes to ensure that no errors were made by their teachers in this regard (it is advised that this be done each homeroom).

07.) Classroom Rules

Aside from the general rules that students are expected to adhere to at Central High School and the Student Code of Conduct, there are a few extra rules and procedures that students must follow in this course.

 A.) I understand that not every day is a good day for a high school student, and I understand that not every mood will necessarily be a good mood, but I expect that the behavior of students in class is respectful to their peers regardless of their mood.

 B.) I expect that any dramatic situations (“drama”) be left outside of my classroom.

 C.) I expect that students follow and adhere to the Central High School Mission Statement:

 1.) BE RESPECTFUL

 a.) Follow all rules set by the E.V.S.C.

 b.) Speak to all teachers and fellow students in a respectful manner.

 c.) Turn in assignments on time with your best effort.

 d.) Be an active listener.

 2.) BE RESPONSIBLE

 a.) Have all class materials (writing utensil, paper/notebook, [charged] ThinkPad).

 b.) Report to class on time (every time).

 c.) Use restroom during passing periods – do not count on your instructor writing you a pass every time.

 d.) Complete assignments with your best original effort.

 e.) Ask meaningful questions when you are even the slightest bit bewildered – your instructors have dedicated their careers not only to teaching you content that will benefit you academically and personally, but they also have entered a profession that prides itself on putting students’ needs as a top priority.

 3.) BE A LEADER

 a.) Share classroom time with everyone (respond to questions appropriately and keep in mind that others might have a desire to speak in discussions as well, keep one-on-one conversations in a personal tone [when prompted to hold such discussions]).

 b.) Participate in class

 1.) The biggest contributing factor to whether or not a class can be not only educational but also fun and entertaining is whether or not the students actively engage in what is being discussed and taught. A class can become “boring” very quickly when students rely entirely on the instructor to contribute anything meaningful to the conversation.

 D.) Cell phone usage:

 1.) Students are not permitted to use cell phones or mobile electronic devices in my class.

 a.) On the first issue of a student using a mobile phone, I will general give a verbal warning to the student without any written documentation.

 b.) On the second issue of a student using a mobile phone, I will hold a conversation with them in the hallway and remind them of the expectations while in my classroom.

 c.) On the third issue of a student using a mobile phone, I will be making contact with a parent/guardian about the issue to hopefully resolve it before it becomes a bigger issue.

 d.) On the fourth (and beyond) issue of a student using a mobile phone, the student will be sent to the office to hold a conference with Dr. Freeman about the usage of this device and what can be done to make sure you are able to focus on class while in class.

 E.) Food/Drink:

 1.) I do not allow students to have food or beverage in my classroom with the exception of bottled water that have been purchased from one of the vending machines located around the building.

 F.) Tardiness:

 1.) In order to be marked as present and “on time” for my class, all students must be in their assigned seats by the time the tardy bell has finished ringing. This varies from the expectations of other teachers in the building.

 G.) Passes Out of Class:

 1.) Students will be allowed to use three hall passes during course of a semester. If students have special passes from the counselors, nurse, principal, etc. those do not count toward the three pass maximum.

08.) Safety:

 A.) The emergency information (tornado, fire, earthquake) is located on a poster hanging on the door to the closet (to the left of the door into class) in my classroom.

 B.) Students are expected to remain seated during class unless instructed otherwise.

 C.) Other emergency evacuation procedures may vary depending on situation (A.L.I.C.E. protocol). In these situations, students are expected to remain as quiet as possible so as to hear any instruction provided to them.

 D.) Bullying:

 1.) I have a zero tolerance policy for bullying of any kind.

 2.) Oftentimes, some close friendships include bantering and general horseplay which may appear to be bullying. Regardless of whether you and your friends considered something like that a joke, it will be taken seriously, and disciplinary action will take place.

09.) Student Support

 A.) I am (mostly) available during 3rd period enrichment. If you need help or need to schedule a make-up test or quiz, please see me for a pass in advance. I will not be able to write a pass to come work during enrichment the day of enrichment.

 B.) If, for any reason, you need to discuss class assignments, grades, or other issues, please make an appointment to see me during 3rd period enrichment, or after school.

 1.) Students who stay after school will need to make a prior appointment with me. Confirmation of this extended time will be sent to parents/guardians via e-mail. All students staying after school for additional help are expected to leave by 4:30p.m.

 C.) If you do not have time to speak to me during or after school about your question, you may contact me via e-mail. Parents/guardians are also encouraged to reach out to me using the same methods.

**Parent/Guardian Signature Sheet**

(Please be sure to sign and return this sheet to your instructor as soon as possible)

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Media Permission**

 Due to the fact that one of the standards your student will be working with in English 11 Gateway lab asks them to be able to identify similarities and differences between the representations of a subject through two different media sources, we will sometimes be watching films in class. As a general EVSC policy, parent/guardian permission is needed for students to watch anything other than G-Rated films. We will not be watching any R rated movies in this course.

By signing below, I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print name), verify that my student has permission to watch PG/PG-13 rated films as part of Mr. Anthony’s class.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**Syllabus Received**

 By signing below, I verify that my student and I have read through the class syllabus and understand the expectations and procedures for this course. My student and I also understand how to get into contact with Mr. Anthony (per the information at the top of the first page) in the event that either of us has the need to speak with him about grades, behavior, or general performance in this class.

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

**Additional Information (Parent/Guardian)**

What is the best way to contact you during the daytime? \_\_\_\_ Telephone \_\_\_\_ E-Mail

Daytime Telephone Number (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Daytime E-mail Address (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If there is another way that you wish for me to contact you, please list here:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for taking the time to fill out this information for me. I look forward to learning with your student during this school year.